



Town of Kapuskasing

88 Riverside Drive, Kapuskasing, Ontario P5N 1B3
 Telephone: (705) 335-2341 Facsimile (705) 337-1741

APPLICATION FOR EMPLOYMENT

DATE _____

 FAMILY NAME NAME

 ADDRESS/ STREET/ APT. MUNICIPALITY

 PROVINCE POSTAL CODE TELEPHONE

POSITION APPLIED FOR: EVACUATION ASSISTANT COORDINATOR
(Casual – as required in a declared state of emergency)

GRADE 12 DIPLOMA Yes No

VALID CLASS "G" DRIVER'S LICENCE Yes No

SUPERIOR COMMUNICATION SKILLS IN FRENCH AND ENGLISH Yes No

KNOWLEDGE OF COMPUTER SOFTWARE (Excel, Word, PowerPoint) Yes No

STANDARD FIRST AID CERTIFICATION Yes No

KNOWLEDGE OF FIRST NATION'S POLITICAL AND ADMINISTRATIVE STRUCTURES Yes No

EDUCATION			
SCHOOL	GRADE COMPLETED	DATE COMPLETED	DIPLOMA; CERTIFICATE OR DEGREE RECEIVED
SECONDARY			
COLLEGE			
UNIVERSITY			
OTHER			

EMPLOYMENT		
PRESENT EMPLOYER	TYPE OF BUSINESS	FROM
ADDRESS	POSITION AND DUTIES	TO
REASON FOR LEAVING		

PREVIOUS EMPLOYER	TYPE OF BUSINESS	FROM
ADDRESS	POSITION AND DUTIES	TO

REASON FOR LEAVING

PLEASE PROVIDE SKILLS, WORK EXPERIENCE OR TRAINING; AND OTHER INFORMATION.

REFERENCES

NAME

POSITION

ADDRESS

TELEPHONE

NAME

POSITION

ADDRESS

TELEPHONE

APPLICANT: PLEASE READ CAREFULLY

I hereby certify that to the best of my knowledge and belief, the answers given by me in this application are accurate, current and honest. I understand that any false information can cause this employment application to be rejected.

SIGNATURE OF APPLICANT