



# Town of Kapuskasing

# PROPERTY TAXES

# Pre-Authorized Payment Plan

Mail the Pre-Authorized Payment Enrollment / Authorization form to:  
Corporation of the Town of Kapuskasing 88 Riverside Drive Kapuskasing, Ontario P5N 1B3 Attn: Tax Collector

**How do I join?** 1. Complete and sign the Enrollment/Authorization Form below. 2. Attach your personal blank cheque marked "void". 3. Mail or bring the form and void cheque to the Civic Centre, 88 Riverside Drive, Kapuskasing.

This authorization will not be required each year. In December you will be notified of the new monthly payment for the following year. If you are already enrolled in the payment plan, there is no need to reapply. **QUESTIONS?** Please call the Tax Collector at ☎ 705-335-2341. Our fax # is 705-337-1741.

### PRE-AUTHORIZED PAYMENT ENROLLMENT

NAME(s): \_\_\_\_\_  
Property address: \_\_\_\_\_  
Telephone: (home) \_\_\_\_\_ (business) \_\_\_\_\_

#### **Authorization form**

Tax roll #(s): \_\_\_\_\_

**PAYMENT OPTION:** please check (✓) one only:

- OPTION #1: monthly payments on the 15th of the month**  
I (we) authorize the Town of Kapuskasing to process a debit, in paper, electronic or other form equivalent to 1/12th of my (our) estimated yearly taxes on my (our) account # \_\_\_\_\_ on the 15th day of each month.
- OPTION #2: monthly payments on the last business day of the month**  
I (we) authorize the Town of Kapuskasing to process a debit, in paper, electronic or other form equivalent to 1/12th of my (our) estimated yearly taxes on my (our) account # \_\_\_\_\_ on the last business day of each month.
- OPTION #3: amount due withdrawn on "Tax Due Date".**  
I (we) authorize the Town of Kapuskasing to process a debit, in paper, electronic or other form equivalent to the "actual amount due as billed" on my (our) account # \_\_\_\_\_ on the due date approved by Council.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_