

# **PLANNING AND DEVELOPMENT**

## 2024 PLANNING AND DEVELOPMENT DOCUMENTS

<u>ITEM</u>	<u>FEE</u>	
Letter of Conformity	\$	98
Letter of Conformity - Other	\$	141
Photocopy Plotter - Permit	\$	11
Additional Copy - 50%	\$	5.50

### TARIFF OF FEES

Official Plan Amendment Major	\$	2,982
Official Plan Amendment Minor	\$	1,878
Zoning By-Law Amendment	\$	1,878
Temporary Zoning Amendment (up to 3 yrs)	\$	1,657
Zoning Order Amendment	\$	1,192
Application for Consent	\$	1,767
Application for Consent - Extra Lot	\$	331
Application for Minor Variance	\$	994
Consolidation Fee	\$	500
Site Plan Control Agreement ***Consultant fee plus 15% Administration Fee; Deposit is required based on quotation)		
Plans of Subdivision - Incl. Agreement, etc.	\$	3,240
Validation/Correction of Title	\$	1,215
Re-Application of Lapsed Consent	\$	808
Re-Application of lapsed Consent - Extra Lot	\$	331
Encroachment Fees	\$	331

### PERMITS (HST EXEMPT)

Field Advertising Sign / Sq. M.	\$	21
Encroaching on Road Allowance / Year	\$	331
Business Identification Sign / Sq. M	\$	21
Encroaching on Road Allowance / Year	\$	124
Portable Sign / Sq. M	\$	28
Encroaching on Road Allowance / Year	\$	331
Other Signs / Sq. M	\$	21
Encroaching on Road Allowance / Year	\$	124
Explosive Permit	\$	321

**SCHEDULE "A"**  
**TO BY-LAW NO. 2813**  
**RESPECTING CLASSES OF PERMITS AND PERMIT FEES**

**FLAT RATES:**

**HST EXEMPT**

Minimum Fee of \$73.00 for all permits except for row No. 1, 13 and 15

**RESIDENTIAL**

<b>Alterations and New Construction Flat Fee</b>		<b>Code</b>	<b>2024</b>
1	Window/Door alterations  2 windows and under 3 to 5 windows 6 to 9 windows 10+ windows	RWIN	\$ 60
		RWIN2+	\$ 74
		RWIN6+	\$ 94
		RWIN10+	\$ 123
2	Residential Brick and Stone Veneer	RBV	\$ 141
3	New Residential Roof (Includes Trusses, Sheathing and Insulation)	NRR	\$ 247
4	Minor Foundation Repairs, Weeping Tiles, Damp-Proofing Sewer / Water connection Weeping Tile and Sewer / Water Connection	RMFR	\$ 111
		SC	\$ 85
		WSW	\$ 134
5	Structural Repairs and Alterations to Existing Deck / Balcony or New construction under 64 ft <sup>2</sup> in size	SDECK	\$ 74
6	New Decks / Balconies larger than 64 ft <sup>2</sup>	LDECKS	\$ 145
7	Residential Sheds/Garages 400 ft <sup>2</sup> and Under and Gazebos	SHEDS	\$ 118
8	Garage Slab Replacement / Repair	GSR	\$ 118
9	Interior Alterations (Moving Doors, Holes , Replacing Beams, Adding Wall Insulation / Vapour Barrier Water Damage (Sub-floor, 2' Drywall) Water Damage (Full Height Drywall, Subfloor, Insulation)	MINT	\$ 136
		IVL	\$ 91
		SWDR	\$ 102
		LWDR	\$ 117
10	New Masonry Chimney	MFP	\$ 167
11	Masonry Chimney Repairs / Removal	CHIMR	\$ 74
12	HVAC (HWT and Furnace Replacement Exempt)	HVAC	\$ 73
13	Minor Plumbing Modifications (Combined with Other Renovation Permits) Plumbing Modification	PLUMM	\$ 38
		PLUMR	\$ 74
14	Demolition permit - Residential	DEMOR	\$ 118
15	Demolition permit - Garages and sheds  Less than 200 ft <sup>2</sup> More than 200 ft <sup>2</sup>	DEMOS	\$ 57
		DEMOG	\$ 73
<b>Alterations and New Construction Fee per SQ. FT</b>			
16	Single Detached Dwelling, Semi-Detached, Duplex	C2	\$ 1.50
17	New Foundation	BASEF	\$ 0.34
19	Residential Accessory Garages, Sheds, Carports greater than 400 ft <sup>2</sup> Finished Interior (Includes Additions)	GARFIN	\$ 0.46
20	<b>Farm Buildings</b> a) Pole Barn, Coverall Building  Less than 5000 ft <sup>2</sup> 5000 ft <sup>2</sup> - 10 000 ft <sup>2</sup> More than 10 000 ft <sup>2</sup>	COVER	\$ 0.22
			\$ 0.21
			\$ 0.19
	b) Other Farm Buildings (Insulated)	FARMIN	\$ 0.33
	c) Other Farm Buildings (Non-Insulated)	FARMNO	\$ 0.28

**SCHEDULE "A"**  
**TO BY-LAW NO. 2813**  
**RESPECTING CLASSES OF PERMITS AND PERMIT FEES**  
**COMMERCIAL, INDUSTRIAL , INSTITUTIONAL**

<b>Alterations Flat Fee</b>		<b>Code</b>	<b>2024</b>
21	Siding and Windows, Doors Alterations	MCS	
	Less than 2000 ft <sup>2</sup>		\$ 219
	2000 to 5000 ft <sup>2</sup>		\$ 409
	More than 5000 ft <sup>2</sup>		\$ 819
22	Re-roofing	CRR	
	<b>Shingles and Metal Roofing only</b>		
	Less than 2000 ft <sup>2</sup>		\$ 111
	More than 2000 ft <sup>2</sup>	\$ 433	
	<b>Membrane Roofing (Flat Roof)</b>		
	Less than 2000 ft <sup>2</sup>	CMR	\$ 271
	2000 ft <sup>2</sup> - 5000 ft <sup>2</sup>		\$ 409
	More than 5000 ft <sup>2</sup>		\$ 853
23	Minor Foundation Repairs, Weeping Tiles, Damp-Proofing, Sewer/Water Connection	CMFR	
	Less than 3000 ft <sup>2</sup>		\$ 176
	More than 3000 ft <sup>2</sup>		\$ 409
24	Plumbing Modifications	PLUMC	\$ 271
25	Commercial Kitchen Exhaust Installation	CKE	\$ 180
26	Fire Alarm Systems	FAS	\$ 130
27	Demolition Permit	DEMOC	
	Less than 2000 ft <sup>2</sup>		\$ 118
	2000 ft <sup>2</sup> - 5000 ft <sup>2</sup>		\$ 219
	5000 ft <sup>2</sup> - 10 000 ft <sup>2</sup>		\$ 437
	More than 10 001 ft <sup>2</sup>		\$ 729

**Alterations Fee per SQ. FT**

28	Interior Alterations (Commercial, Industrial, Institutional)	IAC	\$ 0.73
29	HVAC for Existing Buildings (All Buildings)	HVACEX	\$ 0.21
30	Structural Repairs, (New Walls, Stairs etc) (Commercial, Industrial, Institutional)	SRR	\$ 0.45
31	Sprinklers (All Buildings)	SPRINK	\$ 0.15

**SCHEDULE "A"**  
**TO BY-LAW NO. 2813**  
**RESPECTING CLASSES OF PERMITS AND PERMIT FEES**  
**ALL BUILDINGS**

<b>Flat Fee</b>		<b>Code</b>	<b>2024</b>
32	Moving Permit	MOVE	\$ 74
33	Change of Use Permit	CUSE	\$ 73
34	Permit Renewal	RENEW	\$ 73
35	Occupency Permit	OCC	\$ 73
36	Roof MicroFit	RSOLAR	\$ 381
37	Signs Less than 32 ft <sup>2</sup>	SBUS	\$ 111
	Signs More than 33 ft <sup>2</sup>	SBILL	\$ 145
39	Bulk Storage Tanks	BST	\$ 271
40	Tents and Mobile Homes	TMH	\$ 111

**GROUP A - ASSEMBLY BUILDINGS**

<b>Theatres, Schools, Arenas, Community Centers etc. (Including All Additions)</b>		<b>Code</b>	<b>2024</b>
1	Group A, Division 1 - Theaters	GRAD 1	\$ 2.04
2	Group A, Division 2 - Bowling Alleys, Day Cares, Schools, Restaurants.	GRAD 2	\$ 2.71
3	Group A, Division 3, Arena, Swimming Pools, Libraries etc...	GRAD 3	\$ 2.71

**GROUP B - CARE OR DETENTION BUILDINGS**

<b>Detention Centers, Hospitals, Group Homes etc. (Including All Additions)</b>		<b>Code</b>	<b>2024</b>
1	Group B, Division 1, 2 and 3	GRB	\$ 2.71

**GROUP C - RESIDENTIAL BUILDINGS**

<b>Apartments, Hotels, Shelters etc. (Including All Additions)</b>		<b>Code</b>	<b>2024</b>
1	Apartments, Motels, Hotels, Townhouses	C1	\$ 2.04

**GROUP D - BUSINESS AND PERSONAL SERVICES BUILDINGS**

<b>Banks, Offices, Small Tool and Appliance etc. (Including All Additions)</b>		<b>Code</b>	<b>2024</b>
1	Offices etc.	GRD	\$ 1.57

**SCHEDULE "A"**  
**TO BY-LAW NO. 2813**  
**RESPECTING CLASSES OF PERMITS AND PERMIT FEES**

**GROUP E - MERCANTILE BUILDINGS**

<b>Department Stores, Retail, Plaza's, Big Box Stores, Supermarkets etc. (Including All Additions)</b>		<b>Code</b>	<b>2024</b>
1	Department Stores, Retail, Plazas etc.	E1	\$ 1.57
2	Big Box Stores (Open Concept)	E2	\$ 1.36

**GROUP F - INDUSTRIAL BUILDING**

<b>Bulk Warehouses, Dry Cleaners, Repair Garages, etc. (Including All Additions)</b>		<b>Code</b>	<b>2024</b>
1	Open Concept Type Building (Shell Only)	FO	\$ 1.01
2	Partitioned Type Building (Multiple Interior Compartments)	FP	\$ 1.57

**SCHEDULE "A"**  
**TO BY-LAW NO. 2813**  
**RESPECTING CLASSES OF PERMITS AND PERMIT FEES**

**PROPERTY STANDARDS / BY-LAW**  
**HST EXEMPT**

	<b>2024</b>
<b>Residential Property, Multiple Commercial and Industrial Buildings</b>	<b>Fee</b>
Residential Inspection request per unit/per inspection	\$ 47
Commercial and Industrial Buildings per unit / per inspection	\$ 82
Appeal Fee	\$ 221
Vacant and Derelict Property Residential per unit / per inspection	\$ 41
Vacant and Derelict Property Commercial/ Industrial per unit / per inspection	\$ 82
Search Request	\$ 93
Temporary Structure / per letter	\$ 41
Fence Appeal Fee	\$ 221
Town Property Standard Service	\$ 67
<b>Swimming Pools:</b>	
a) Inflatable above ground	\$ 75
b) Hard shell above ground	\$ 119
c) In-ground	\$ 224